

**Division of Industrial Relations Advisory Council**  
**Meeting Minutes: February 19<sup>th</sup>, 2025**

**Item 3**

**1. Call to Order:**

At 11:00 a.m. on February 19<sup>th</sup>, 2025, the meeting of the Advisory Council for the Division of Industrial Relations (DIR) was called to order by Chairman Paul McKenzie. Roll Call was taken by Heather Wilson.

**Las Vegas Office:** None

**Carson City Office:** Paul McKenzie, Rob Benner, and Susie Martinez.

**Virtual:** Maureen Ostby, Ian Langtry, Jeff Seavey, and Vincent Saavedra.

It was determined a quorum was present.

DIR staff who attended the meeting are as follows:

**Las Vegas Office:** Victoria Carreon, William Gardner, Todd Schultz, and Jodi McCollins.

**Carson City Office:** Jodie Tonkin, Rodney Neils, and Sherry Bixler.

**Virtual:** Sam Taylor, Amber Williams, and Heather Wilson

**2. Public Comment on Items to Which Action May be Taken**

No items for public comment were raised.

**3. For Discussion: Introduction of the new Chief Administrative Officer's for Division of Industrial Relations Legal and Mechanical Compliance Sections.**

Administrator Carreon introduced Sherry Bixler, new Chief Administrative Officer of the Mechanical Compliance Section and Amber William, new Chief Administrative Officer & Senior Counsel of the Legal Section.

**4. For Possible Action: Selection of Chair and Vice Chair for the 2025 term.**

Chairman McKenzie opened the floor for motions to nominate for Chair and Vice Chair.

Robert Benner put forth a motion for Paul McKenzie to serve as Chair and it was seconded by Vincent Saavedra. After hearing no other motions, the Committee unanimously approved Chairman Paul McKenzie.

Vincent Saavedra put forth a motion for Rob Benner to serve as Vice Chair and it was seconded by Susie Martinez. After hearing no other motions, the Committee unanimously approved Vice Chairman Rob Benner.

**5. Approval of Meeting Minutes of Previous Meeting – November 21<sup>st</sup>, 2024.**

**Division of Industrial Relations Advisory Council**  
**Meeting Minutes: February 19<sup>th</sup>, 2025**

**Item 3**

Motion to approve from Robert Benner and was seconded by Susie Martinez. The motion was approved unanimously.

**6. Division of Industrial Relations Activity Update**

*a. Administrator's Update – Victoria Carreon*

Administrator Carreon started the meeting reviewing Fiscal Year (FY) 2025 Priorities that included the implementation of regulations that were recently approved. Some additional key budget requests for FY 2026-2027 include a new database for OSHA and MCS while adding additional staff for OSHA, WCS, MCS, and SCATS.

*b. Deputy Administrator's Update – Jodie Tonkin*

Deputy Administrator Tonkin followed with the FY 2025 accomplishments that included filling key positions, achieved the lowest vacancy rate statewide, and implementing The Compliance Engine contract, ensuring compliance with Nevada Revised Statutes. A few of the top priorities reviewed were completing user acceptance for the CARDS Enhancement project, training external and internal users for new CARDS development, and improving employee morale and retention.

*c. Mechanical Compliance Section-MCS – Sherry Bixler*

Chief Administrative Officer, Sherry Bixler, provided the MCS FY 2025 accomplishments that included filling all supervisor vacancies, completing over 11,000 inspections, closing more than 16,000 deficiencies, implementing Wells Fargo E-Bill Express to take credit card payments, and implementing The Compliance Engine contract to allow payment of elevator permits to be received directly by the state. The top priority is to create an outreach program to educate owners of equipment having jurisdictional oversight.

*d. Mine Safety and Training Section- MSATS – Rodney Neils*

Chief Administrative Officer, Rodney Neils, provided the MSATS FY 2025 accomplishments that included completing over 300 compliance inspections, identifying and eliminating 567 worksite hazards, providing over 2700 consultations/technical assistance industry wide, and hosting more than 340 classroom hours with approximately 824 students. The top priorities are to fill vacant positions in Elko and Carson City, increase silica sampling and outreach to ensure operators are complying with MSHA standard, and achieve zero workplace fatalities through targeted inspections and training outreach.

*e. Occupational Safety and Health Administration-OSHA – William Gardner*

Chief Administrative Officer, William Gardner, provided OSHA's FY 2025 accomplishments that included conducting almost 1400 inspections and issuing 958 serious citations. OSHA removed 33,970+ employees from hazards, launched electronic billing for citations and other payments, used a vendor to successfully interpret 305 calls to enhance customer service, and decreased initial penalties from \$9.3 million to current penalties \$7.0 million. A few top priorities include initiating targeted PSM inspections by

**Division of Industrial Relations Advisory Council**  
**Meeting Minutes: February 19<sup>th</sup>, 2025**

**Item 3**

March 2025 and preparing heat-related enforcement strategies for the upcoming summer heat.

*f. Safety Consultation and Training Section-SCATS – Todd Schultz*

Chief Administrative Officer for SCATS, Todd Schultz, provided SCATS' FY 2025 accomplishments that included conducting almost 500 Safety and Health Consultation visits, identifying over 2,560 serious hazards, providing 672 hours of safety and health training with 3,153 participants, and increasing their social media following on Facebook and LinkedIn. Their top priorities are to develop and launch a new Heat Illness training class and market/grow the VPP and SHARP partnership programs.

*g. Workers' Compensation Sections-WCS – Jodi McCollins*

Chief Administrative Officer, Jodi McCollins, provided WCS's FY2025 accomplishments that included completing over 16,000 compliance investigations regarding mandatory coverage statewide, conducting over 1,040 random sweeps resulting in over 500 Stop Work Orders for non-compliance, and receiving/investigating over 460 complaints. Their top priorities are to increase public training courses, increase various outreach opportunities to ensure reporting deadlines-requirements-coverage requirements, and to increase lacking specialties for the treating and rating panels of doctors.

- 7. For Possible Action:** Consideration of the annual report of the Administrator of delinquent debts and approval of a request to the Board of Examiners to designate debts that are impossible or impractical to collect as bad debt.

Chairman McKenzie turned the floor over to Administrator Carreon for the presentation of the Bad Debt Write-Off Report. After presenting the report to the Committee, no questions were raised, prompting Chairman McKenzie to seek a motion to approve the report. Motion to approve was provided by Rob Benner and then seconded by Susie Martinez. Vince Saavedra was not present during this review. The motion was approved unanimously by those present.

**8. Regulations Update**

- i. Temporary regulations on Brazed Plate Heat Exchangers
- ii. 2025 Bills and Bill Draft Requests that may impact the Division of Industrial Relations
  1. AB74 Insurance;
  2. AB142 Stress Related workers' compensation claims;
  3. AB200 Revises provisions relating to workers' compensation – average prevailing wage;
  4. SB78 Provisions related to Boards and Commissions;
  5. BDR 325 Revises providing relating to self-insurance by certain employers or associations of employers;
  6. BDR 594 Revises provisions relating to workers' compensation;

**Division of Industrial Relations Advisory Council**  
**Meeting Minutes: February 19<sup>th</sup>, 2025**

**Item 3**

7. BDR 625 Revises provisions relating to workers' compensation;
8. BDR 629 Revises provisions relating to workers' compensation;
9. BDR 921 Revises provisions relating to workers' compensation;
10. BDR 666 Revises provisions relating to occupational safety and health.

There were no questions about the regulations, bills and bill drafts presented.

9. **For Discussion:** CAO William Gardner presented the OSHA quarterly complaint reports for July – September 2024 and October – December 2024.

CAO Gardner was available and fielded some questions regarding specific citations and issues found in the packet.

10. **For Discussion:** CAO William Gardner presented the OSHA quarterly on violations for July – September 2024 and October – December 2024.

Seeing/Hearing no questions, the chairman moved to the next report.

11. **For Discussion:** CAO William Gardner presented the Review of inquiries/inspections related to forklift, trenching, and excavation inspections for July thru September 2024.

Seeing/Hearing none, the chairman moved to the next item.

12. **For Discussion:** Agenda Items for next meeting

Seeing/Hearing none, the chairman moved to the next item.

13. **For Possible Action:** Discussion on Possible investigations or studies to be conducted.

Seeing/Hearing no input, Chairman moved to next item.

14. **Public Comment:**

Seeing/Hearing no comment, Chairman moved to next item.

15. **Adjournment:**

Motion to adjourn at 11:56 am by Robert Benner and seconded by Susie Martinez.